

**Minutes
Watertown Board of Education
Budget & Finance Committee Meeting
Tuesday, July 6, 2010 – 6:00 PM
John Trumbull Primary School
Special Education Conference Room**

Present: Thomas Lambert, Committee Chair
Richard Mazzamaro, Board Chair
Richard Beland, Board Member
Guy Buzzannco, Board Member
Karen Baldwin, Superintendent
James Collin, Ed.D., Assistant Superintendent
Karen Clancy, Business Manager

Guests: Samantha Henry, Town Times Reporter
Fran Palmer, Teacher

1. Convene meeting

Mr. Thomas Lambert, Committee Chair, convened the meeting at 6:08 p.m.

2. Discussion of FY 2009-2010 Final Budget Status

Ms. Karen Baldwin, provided an overview of the major concerns in the 09-10 budget closeout; specifically, health insurance deficit, special education excess cost reimbursement rate, and the dollars available in the 09-10 budget due to the spending freeze instituted in November 2009.

The Business Manager provided the Board of Education with the health insurance reconciliation with the Town, (\$188,466) deficit.

The Business Manager shared that Special Education excess cost was reimbursed at 84%. Overall, Special Education transportation and tuition were \$20,000 in deficit.

Areas addressed with 09-10 final dollars:

1. Maintenance CIP
 - J.T.P.S. sidewalk
 - carpet replacement
 - 1 boiler fix (1 section)
 - pre-purchase supplies
 - chair protectors district wide

2. Curriculum Supplies
 Copy Paper
 Test – Material
 Envision Math
 Focus Math Intervention
 Read 180 Materials

3. Transportation

The State reduced the Town in order to level fund education cost sharing grant cost \$100K – whole to Town.

3. Discussion of FY 2010-2011 Budget and Potential Reductions

Ms. Karen Baldwin, Superintendent, walked the committee through possible reductions for FY 2010-2011 amounting to \$300,000 and also additional possible reductions of \$676,212. (See Attachment A.)

Mr. Guy Buzzannco said that the town is purchasing 100 yard signs and school supporters are chipping in 50 more to be placed around town in the days leading up to the vote to remind residents to cast a ballot. He said that volunteers will also be calling every household with a student in public school the night before the referendum, and distributing fliers. Guy encourages voters who will be out of town to vote by absentee ballots which they can pick up at the Town Clerk's office. He said that the radio is another outlet to make announcements.

4. Adjourn

The meeting was adjourned at 6:42 p.m.

Respectfully submitted by:



Karen M. Baldwin
Superintendent of Schools

KMB/btm

Superintendent Recommended Reductions/Changes --- FY 2010-2011

2-Jul-10

Proposed Budget for Referendum July 13, 2010 \$35,882,028

1.9% Increase or \$676,212

Description	Reduction/ Change	Comments
Level Readers/Envision Math	\$75,798	[09-10]
DRA 2 and DRP	\$13,035	[09-10]
WHS Textbooks	\$40,633	[09-10]
Algebra I Swift Textbooks	\$14,820	[09-10]
Custodian contract settlement	\$41,040	1 yr. contract extension 0% GWI
Custodian supplies	\$21,042	WHS, Judson 6 mos. Supplies [09-10 funding]
Vol. Retirement savings	\$14,371	2 add'l participants from special May authorization
Maintenance/CIP	\$10,000	
1.0 FTE WHS (FCS/Technology)	\$46,174	Hire Jan. 2011 - construction related
.5 FTE JTPS Kindergarten	\$23,087	enrollment decline 168 students
Total Possible Reductions	\$300,000	

Additional Reductions (Pending outcome)

3.0 FTE Remedial Teachers	\$120,218	
World language gr. 8	\$46,174	
MS Assistant Principal	\$87,107	
Grade 5 Polk	\$46,174	132 students 5 sections 26 avg. classroom
Grade 4 Polk	\$46,174	131 students 5 sections 26 avg. classroom
District Instrumental Strings	\$46,174	
Business Ed, WHS	\$46,174	
Special Ed (District wide)	\$46,174	
.5 FTE JTPS (K)	\$23,087	
Capital Improvement Plan	\$30,000	
Substitute Teacher Acct	\$30,000	corresponding reduction to teaching staff
Health Insurance	\$23,756	calculated risk
Social St. & Sci material	\$85,000	Gr. 3-5 leveled material reinstated with VRIP
Total Possible Reductions	\$676,212	

